



Supporting Children and Young People with  
Bereavement and Parental Separation

## **Rainbows Facilitator Booking Form – Purpose Statement**

By completing this Rainbows Facilitator Booking Form, you are enabling Rainbows Ireland to carry out two important processes:

### **1. Creation of Your Rainbows Dashboard Profile**

Your information will be used to set up your profile on the Rainbows Dashboard. You will be affiliated with your Registered Rainbows Centre. Once the Centre Coordinator has completed their Dashboard training, they will be able to view the Rainbows Team for the centre.

This includes:

- Contact details
- Training certification status
- Garda Vetting status
- Children First compliance

When your profile is active, your Coordinator can assign you to a Rainbows Group within your centre.

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### **2. Booking Your 4-Day Rainbows Facilitator Training**

This form also serves as your booking for the 4-Day Rainbows Facilitator Training.

Once you complete this training:

- You will be recognised as an active Rainbows Facilitator
- You will be officially registered on the Rainbows Dashboard

**Please ensure you provide all necessary contact details**, so you receive important updates, notifications, and training information through the Dashboard.

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## Statement for Rainbows Ireland Volunteer Facilitators – Garda Vetting Status

As a Volunteer Facilitator with a Rainbows Ireland Head Office or Stand-Alone Centre:

- Garda Vetting is completed as part of the Rainbows Ireland Volunteer Recruitment Process, managed by Head Office.
- By proceeding to book your place on the 4-Day Facilitator Training, you confirm your Garda Vetting has already been completed and approved.

**You may skip the Garda Vetting section of this form and proceed to the next section.**

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### Garda Vetting Information (Schools & Public Rainbows Centres)

- Garda Vetting is the responsibility of your employer (the “relevant organisation”).
- As a staff member or volunteer, you are considered a “relevant worker.”
- Your organisation has already committed to:
  - Children First requirements
  - Garda Vetting obligations

Rainbows Ireland only requires:

- The **date of your most recent Garda Vetting Disclosure**

This date will be used to notify you when renewal is due.

#### **Important:**

- Rainbows Ireland does **not** collect or store Garda Vetting documentation
- Rainbows Ireland does **not** hold disclosures on file

#### **Date of Garda Vetting Disclosure:**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

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### **Rainbows Facilitator Confidentiality Statement**

As a Rainbows Facilitator, I acknowledge that I will be entrusted with sensitive personal information shared by children, young people, and parents/guardians. I agree to uphold the highest standards of confidentiality, dignity, and respect.

## 1. Confidentiality of Information

- I will maintain strict confidentiality at all times
- I will not share information outside the Rainbows Team
- Exceptions apply only under child safeguarding legislation

## 2. Child Safeguarding and Reporting

- I understand confidentiality has limits in child protection
- I will follow **Children First: National Guidance**
- Concerns will be reported to the DLP/Deputy DLP
- I will not discuss concerns with unauthorised individuals

## 3. Organisational Confidentiality Policy

- My organisation has an up-to-date Confidentiality Policy
- All relevant workers are trained in this policy
- I will operate within this framework at all times

## 4. Data Protection & GDPR Compliance

- I will comply with Irish Data Protection Law and GDPR
- Personal data will be:
  - Managed lawfully
  - Stored securely
  - Retained only as necessary
- I will not store or record data outside authorised processes

## 5. Commitment to Practice Standards

- I will uphold Rainbows Ireland values and safeguarding principles
- I understand breaches may:
  - Result in removal from the role
  - Have legal implications

**Facilitator Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Rainbows Centre:** \_\_\_\_\_

\_\_\_\_\_

## **Rainbows Ireland – Copyright & Intellectual Property Statement**

By participating in the Rainbows Programme, I agree to the following:

### **1. Ownership of Materials**

All programme materials are the exclusive intellectual property of Rainbows Ireland CLG and are protected under Irish and EU law.

### **2. Prohibited Use**

- Materials may not be copied, shared, or modified
- Materials cannot be used to create other programmes
- Unauthorised use may result in legal action

### **3. Use of Logo**

- The Rainbows Ireland logo is a protected trademark
- It may only be used for approved Rainbows Groups
- It must not be altered

### **4. Return of Materials**

- All materials remain the property of Rainbows Ireland
- Unused materials must be returned

### **5. Legal Compliance**

Failure to comply may:

- Breach copyright law
- Breach GDPR
- Result in removal or legal action

### **6. Declaration**

I confirm that I understand and accept these terms.

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Rainbows Centre:** \_\_\_\_\_

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## Permission to Attend Rainbows Facilitator Training

I confirm that I have received permission from my line manager (Centre Director) to attend training.

- I am affiliated with a Registered Rainbows Centre
- I have approval to participate
- I understand this is a requirement

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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## Applicant Details

**First Name:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Work Email Address:** \_\_\_\_\_  
(For Zoom link and training materials)

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**Work Mobile Number:** \_\_\_\_\_

**Postal Address (incl. Eircode):** \_\_\_\_\_

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**Role in Organisation:** \_\_\_\_\_

**Centre/School Name:** \_\_\_\_\_

**Centre/School Eircode:** \_\_\_\_\_

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## Please select YES or NO

- Have you trained as a Rainbows Facilitator before?  Yes  No
  - Are you employed by the Registered Centre?  Yes  No
  - Are you a volunteer at the Centre?  Yes  No
  - Did you attend Rainbows as a child?  Yes  No
  - Can you attend all 4 days of training?  Yes  No
  - **Training Number you wish to attend:** \_\_\_\_\_
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## Rainbows Ireland Data Protection Statement

### Overview

This statement explains how Rainbows Ireland CLG and Registered Centres (Joint Controllers) process your personal data.

### Data Controllers

- Rainbows Ireland CLG
- Registered Rainbows Centres

### Categories of Data

- Identification data
- Employment details
- Communication records
- Technical data

### Legal Basis

Processing is based on:

- Contractual necessity
- Consent
- Legal obligations
- Public interest
- Legitimate interests

### Security

Your data is securely stored and protected.

## **Data Sharing**

Data may be shared where legally required or necessary to deliver services.

## **International Transfers**

No data is transferred outside the EEA without safeguards.

## **Retention**

Data is retained only as long as necessary and then securely deleted.

## **Your Rights**

You have the right to:

- Access your data
- Correct your data
- Object to processing
- Restrict processing
- Request deletion
- Data portability

## **Contact**

**Data Protection Officer:** Laura Curtin

**Email:** [privacy@rainbowsireland.ie](mailto:privacy@rainbowsireland.ie)

**Phone:** +353 (0)86 8537043

## **Updates**

This statement may be updated periodically.

**Last updated:** 29 August 2025